

TOWN OF MANSFIELD
FINANCE COMMITTEE MEETING
MINUTES OF DECEMBER 9, 2013

Members Present: Bill Ryan (Chair), Paul Shapiro, Virginia Raymond

Other Council Members Present: Steve Kegler, Betty Wassmundt

Staff Present: Cherie Trahan

Guests: Mary Stanton, Mary Landek

1. Meeting called to order at 6:00pm.
2. Minutes from 11/20/13 meeting approved.
3. Opportunity for Public Comment – None
4. Cemetery Committee – Mary Stanton (Town Clerk) and Mary Landek (Sexton) joined the Finance Committee to discuss the fee structure and operating expenditures of the town's cemeteries. They reviewed Mansfield's current fees as compared to other communities in the area. Future capital needs include a new roof on the shed. They will discuss the fee structure with the rest of the Cemetery Committee to determine if any adjustments are appropriate. Mary Stanton informed the committee that the Town is obligated by State Statute to accept and maintain local cemeteries. The Cemetery Fund balance is currently at \$273,000 with approximately \$230,000 being permanent principal. The Finance Committee discussed the possibility of a town subsidy beginning in the next fiscal year.
5. Proposed Budget Transfers - FY 2013/14 – The Committee discussed the proposed budget transfers and agreed to recommend acceptance to the Town Council.
6. PA 13-60 - Consolidation of Non-education Services – The Committee discussed the services we currently share with the Board of Education and options for furthering these efforts. Paul Shapiro suggested that one item we could include on the list to be reviewed would be labor counsel. The Committee will continue to discuss this item as we move into the budget.
7. Other business/future agenda items – no additions at this time.
8. Adjournment. The meeting adjourned at 6:53 pm.

Motions:

Motion to approve the November 20, 2013 minutes by Paul Shapiro. Seconded by Virginia Raymond. Motion so passed.

Motion to recommend approval of the proposed budget transfers as presented, by Paul Shapiro. Seconded by Bill Ryan. Motion so passed.

Motion to adjourn.

Respectfully Submitted,
Cherie Trahan, Director of Finance